



**Notice for Inviting Expression of Interest (APA-PT3759)**

1. The Hong Kong Academy for Performing Arts hereby invites company to express interest for the below project:

Supply for Personal Computers and Accessories (Tender Ref. APA-PT3759)

2. Applicant must meet the following minimum requirements:
  - (a) Satisfactorily completed at least three projects similar to the aforementioned with the following criteria:
    - i) On the Government/ Quasi-Government Organization/ Higher Education Institution/ International Financial Organization contractor list for IT Products (GITP) Category C - Microcomputer Equipment category or other IT Equipment related category in the last 3 continuously years prior to December 2024;
    - ii) At least 3 consecutive years' experience prior to December 2024 in supplying Desktop Computers, Notebook Computers and related equipment; and
    - iii) Approx. over HK\$0.5 million in each contract for supplying Desktop Computers, Notebook Computers and related equipment in the past 3 consecutive years prior to December 2024.
  - (b) Strong in-house workforce in Hong Kong; and
  - (c) Strong technical and financial position.

If your company fulfill the above requirements and would like to express interest, please contact Mr. Ricky Cheung, Supplies Manager, at 2584 8564 or by e-mail [rickycheung@hkapa.edu](mailto:rickycheung@hkapa.edu) to request for the Prequalification of Tenderer Form and Checklist.

3. Applicants must fill in the Prequalification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Suppliers List (if you are new vendor) and submit to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m., 22 July 2025.
4. In the event of Tropical Cyclone Signal No. 8 or above or a Black Rainstorm Warning Signal is hoisted between 8:30 a.m. and 11:00 a.m. on the closing date, the closing time will be postponed to 11:00 a.m. on the following working day. Saturday is specifically not regarded as a working day.
5. Late submission will not be considered.

Ms. Bernice Chan  
Bursar